



***Peachtree Woodworking Supply Inc.***<sup>®</sup>

"Your One Stop Supply Shop"<sup>®</sup>

## Update to Store Protocols, Hours and Services

Dear Peachtree Woodworking Supply Customer,

As we look forward in 2022, Peachtree Woodworking Supply celebrates the progress the world has made in the fight against COVID-19. Although the battle is not over, we remain diligent and continue to evaluate, update, and perform our best practices. Peachtree Woodworking Supply has taken the following steps to help protect our customers and employees during this challenging and unprecedented time.

1. We have instituted a diligent policy of daily sanitizing and disinfection that is performed multiple times throughout the day all in accordance with current CDC guidelines.
2. When shopping at our store located in Peachtree Corners GA, we prefer that each of our customers wear a face covering and practice social distancing while in our establishment.
3. Due to staff shortages, our retail store hours may be adjusted as needed based on availability of our staff. If traveling a long distance, we would suggest calling first to be sure we will be open that day. Toll free **1-888-512-9069**
4. The retail store will be closed for a ½ hour each day for lunch from apx 11:30 am to 12 noon.
5. Our mail order and customer service hours will remain the same from 8:00 am to 4:30 pm EST Monday through Friday.
6. Our on-line delivery service will remain fully operational so our customers can order on-line or call us to place an order. Our shipping facility is routinely sanitized and disinfected throughout the workday in accordance with current CDC guidelines to help ensure the safety of our employees and our customers.

Our primary focus during this time is the safety of our customers, employees and our local community as we are all in this together. In the interim, we would like to give thanks to our employees, customers, and vendors who continue to support our efforts and adapt to new ways of doing business. We greatly appreciate your patience and your understanding in these unprecedented times.

Best Regards and Please Stay Safe,

Yours Truly,

David Hughes

President/Owner